

Entry level courses are those courses that qualify a person for positions in a regulated early childhood care and education program. Each person working in a regulated program must meet the preservice training requirements for the position held.

<i>Positions</i>	<i>Courses for Credit Preservice Training Requirement Options</i>
Certified Family	One course for credit in early childhood education (at least 2 credits)
Licensed Family Child Care	One course for credit early childhood education (at least 3 credits)
Assistant Child Care Teacher	One course for credit in early childhood education (at least 2 credits)
Child Care Teacher	Two courses for credit in early childhood education (at least 2 credits per course)
	One course for credit in early childhood education (at least 2 credits) and one non-credit department approved course in early childhood education
	Forty-eight credits from an institution of higher education with at least 3 credits in early childhood education
Administrator	One course for credit in early childhood education (at least 2 credits) <i>and/or</i> one course for credit in business or program administration (at least 2 credits)
Director of 50 or fewer	Two courses for credit in early childhood education (at least 2 credits per course)
	One course for credit in early childhood education (at least 2 credits) and one non-credit department approved course in early childhood education
	Forty-eight credits from an institution of higher education with at least 3 credits in early childhood education
Director of 51 or more	Four courses for credit (at least 2 credits per course) from an institution of higher education in early childhood education. Up to 2 courses in the Wisconsin Child Care Administrator Credential series may be used to meet the early childhood education requirement if taken prior to beginning to work as a center director.
	A combination of 4 courses for credit (at least 2 credits per course) and non-credit department-approved courses in early childhood education. Up to 2 courses in the Wisconsin Child Care Administrator Credential series may be used to meet the early childhood education requirement if taken prior to beginning to work as a center director.

For additional information on requirements for positions, visit <https://dcf.wisconsin.gov/cclicensing/rules>

Early childhood education (birth through age 8) courses for credit identified as meeting the preservice training requirements for positions in a regulated program are in five WI Core Competencies Content Areas: child development; special needs, disabilities, and inclusive practices; learning environments, strategies, and curriculum; health, safety, and nutrition; and guidance and nurturing.

<i>WI Core Competencies Content Area</i>		<i>Examples of Courses for Credit</i>
Child Development <i>(I/T) denotes course also meets licensing requirement for Infant and Toddler training.</i>	DEV	Child/Adolescent Development (I/T)
		Child Growth and Development (I/T)
		Human Development Childhood/Adolescence
		Infant & Toddler Development (I/T)
		Psychology Childhood & Adolescent
Guidance and Nurturing	GUI	Child Guidance
		Classroom Management
		Guidance of Young Children
		Guiding Children’s Behavior
		Social Emotional Learning
Special Needs, Disabilities, and Inclusive Practices	INC	Behavior and Emotional
		Challenges Children with Differing Abilities
		Children with Special Needs
		Exceptional Child
		Introduction to Special Education
Learning Environments, Strategies, and Curriculum	LRN	Children’s Literature
		Curriculum Planning
		Foundations of Early Childhood Education
		Intro to Early Childhood/Child Care
		Teaching Methods
Health, Safety, and Nutrition	SAF	Child and Youth Issues
		Childhood Abuse and Neglect
		Family and Child Welfare
		Health Education
		Health, Safety, and Nutrition

Business courses for credit from an institution of higher education identified as meeting the preservice training requirements for positions in a regulated program such as Administrator, Certified/Licensed Family Child Care, and Director are in the areas of administration, supervision, operations management, finance/accounting, and human resources. Business courses for credit must be at least 2 credits and in the WI Core Competencies Content Area: Administration and Management (general (ADM), finance (FIN), personnel (PER)).

Additional Information

Early Childhood Qualifying Credential Courses for Credit

<i>Registry Credential</i>	<i>Individual Credential Courses for Credit</i>	
Administrator Credential <i>(Administrator/Director qualifying courses)</i>	PER	Administration and Supervision in EC Programs Operations Management in EC Programs
	FIN	Financial Management and Planning in EC Programs <i>(Administrator/Director qualifying course and meets the qualification for the required business course for family child care providers)</i>
	ADM	Early Childhood Programs and the External Environment
	LRN	Best Practices for Children and Families in EC Programs
Family Child Care Credential <i>Effective November 2017</i>	LRN	Introduction to Family Child Care Responsive Family Child Care Programming
	FIN	Financial Management and Planning <i>(Administrator/Director qualifying course and meets the qualification for the required business course for family child care providers)</i>
Inclusion Credential	INC	Children with Differing Abilities
		Behavior and Emotional Challenges
		Special Healthcare Needs
		Family and Team Centered Practice
Infant Toddler Credential	DEV	Infant Toddler Development
	LRN	Group Care for Infants and Toddlers
Leadership Credential		Courses from the Leadership Credential are not early childhood qualifying courses for credit.
Preschool Credential <i>* All Preschool Credential courses are within the Early Childhood Education Associate degree through the Wisconsin Technical College System.</i>	DEV	Child Development
	LRN	Art, Music and Language
		Early Language and Literacy
		Foundations of Early Childhood Education
		Preschool Practicum
		Social Studies, Art & Music
	GUI	Guiding Children's Behavior
SAF	Health, Safety and Nutrition	
Program Development	LRN	Introduction to Program Development Designing Environments for Learning
		PER

Supporting Dual Language Learners	LRN	Introduction to Dual Language in EC
		Components of a Quality Dual Language Program
		Supporting Language Acquisition in EC

Non-Credit Entry Level Courses

Non-credit, entry-level courses may be taken through private agencies approved by the Department of Children and Families or through the Wisconsin Technical College System. All non-credit, entry-level courses, regardless of the sponsoring agency, must have one of the below names to meet the requirements of the rule. The non-credit courses which have been approved as meeting the entry-level training requirements include:

10-hour Administrator

- This course meets the 10 hours of training in supervision or personnel management for administrators or center directors.

10-hour School-age Assistant Child Care Worker

- This course meets the requirements for an assistant teacher in a school-age only program.

40-hour Family Child Care

- This course is no longer offered, but if taken prior to Sept 1, 2003, it may be accepted in lieu of the Introduction to the Child Care Profession course.

Center Administrator

- This course must be 40 hours or more. This course is no longer offered, but if taken prior to January 1, 2009, it may be used as one of the 4 courses required for a center director of a large child care center licensed to care for 51 or more children or as the one course in business required for a center administrator.

Center (Program) Director

- This course must be 40 hours or more. This course is no longer offered, but if taken prior to January 1, 2009, it may be used as one of the 4 courses required for a center director of a large child care center licensed to care for 51 or more children.

Fundamentals of Family Child Care

- This course is required for certified and licensed family child care as of January 1, 2016.

Fundamentals of Infant and Toddler Care

- This course is required for persons working with children under age 2. A degree in Early Childhood or Child Care contains the requirement for the Fundamentals of Infant and Toddler Care.

Introduction to the Child Care Profession

- This non-credit course is for any administrators, directors, teachers, assistant teachers, certified/licensed family child care, substitutes or volunteers that are counted in staff-to-child ratios.

Skills and Strategies for the Child Care Teacher

- This the 2nd non-credit course for teachers and directors in a center licensed for 50 or fewer children.